

Postage Statement—Periodicals

One Issue or One Edition Unless Used as a Consolidated Statement

Mailer	Publication Title and Owner or News Agent Name		Mailing Agent (Printer or Consolidator) Name, Address, Telephone, Email		Entry Post Office Name, State, and ZIP+4	
	EPS Cust. Ref. No. _____ CRID _____		Printer/Consolidator Imprint Permit No. _____ CRID _____			
Mailing	Publication No.	Edition/Code	Mailer's Mailing Date	Statement Seq. No.	For Automation Pieces, Enter Date of Address Matching and Coding ____/____/____	No. and type of Containers (Enter total number of containers.) ____ Trays ____ Sacks ____ Pallets
	Issue Date	Issue Frequency	Price Category <input type="checkbox"/> Regular <input type="checkbox"/> Nonprofit <input type="checkbox"/> Classroom <input type="checkbox"/> Science-of-Agriculture	Processing Category <input type="checkbox"/> Letters <input type="checkbox"/> Flats <input type="checkbox"/> Parcels	For Carrier Route Pieces, Enter Date of Address Matching and Coding ____/____/____	
	Weight per Copy for Issue (Round off to 4 decimal places if necessary) ____.____.____.____ pounds	Weight of a Single Ride-Along Piece ____.____.____.____ pounds	Number of Addressed Pieces Excluding Addressed Supplements _____	Number of Addressed Supplements In-County _____ Outside-County _____	For Carrier Route Pieces, Enter Date of Carrier Route Sequencing ____/____/____	Consolidated Postage Statement <input type="checkbox"/> Yes <input type="checkbox"/> No
	Advertising Percentage in This Issue ____.____.____.____ %	<input type="checkbox"/> Statement for bundles/containers only (if applicable)	Combined Mailing <input type="checkbox"/> Mixed Class <input type="checkbox"/> Single Class		For Pieces Bearing a Simplified Address Enter Date of Delivery Statistics File or Alternative Method ____/____/____	
Applicable Parts Completed (Select all that apply): <input type="checkbox"/> A <input type="checkbox"/> B-C <input type="checkbox"/> F <input type="checkbox"/> P <input type="checkbox"/> Z						
Postage	Part A—In-County Prices			Total Part A (page 2) (Postmaster: Report total Part A postage in AIC 224)		
	Part B—Outside-County Pound Prices			Total Part B (page 3)		
	Part C—Outside-County Piece Prices			Total Part C (page 4)		
	Outside-County Postage			Subtotal Parts B & C		
	Preferred Price Discount Nonprofit, Classroom, Limited Circulation, Limited Circulation Science of Agriculture (Add line B8, and part C Totals) _____ x .05 (all others enter zero)			-		
	Subtract the Preferred Price Discount from the Outside-County Postage			=		
	Part F—Outside-County Ride-Along (page 5)			+		
	Total Outside-County Postage (Postmaster: Report total Outside-County postage in AIC 135)					
Add Total In-County Postage and Total Outside-County Postage			Total Postage (AIC 224 + AIC 135)			
Part P Total Postage While Pending (page 6)			Total Postage (AIC 224 + AIC 135)			
Certification	The signature of the owner of the publication certifies acceptance of liability for and agreement to pay any revenue deficiencies assessed on this mailing, subject to appeal. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the owner of the publication and that the owner of the publication is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control. The owner of the publication hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and the supporting documentation comply with all postal standards and that the mailing qualifies for the prices and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation. I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form, may be subject to criminal and/or civil penalties, including fines and imprisonment. Privacy Notice: For information regarding our Privacy Policy visit www.usps.com.					
	Signature of Owner or Agent		Printed Name of Owner or Agent		Name and Telephone of Contact Person in Publisher's Office	
USPS Use Only	To be completed in non-PostalOne! sites	Post Office Computed Weight per Copy (Round off to 4 decimal places if necessary) ____.____.____.____ pounds	USPS Employee's Signature		Round Stamp (Required) Payment Date	
			Print USPS Employee's Name			
			Time _____ AM _____ PM			

Periodicals — One Issue or One Edition

Part A — In-County

Pound Price

	Entry	Subscriber or Requester Copies	Nonsubscriber or Nonrequester Copies	Total Copies	Total Pounds	Price	Total Postage
A1	DDU						
A2	None						

A3	Total Pound Price Postage (Add lines A1 — A2)	new columns	
----	--	--------------------	--

Piece Price (Presort)

	Entry/Zone	Presort Discount	Total Copies	Addressed Pieces	Price	Subtotal Postage	Discount Total*	Total Postage
A4	Basic	Nonautomation						
A5		Automation Letters						
A6		Automation Flats						
A7	3-Digit	Nonautomation						
A8		Automation Letters						
A9		Automation Flats						
A10	5-Digit	Nonautomation						
A11		Automation Letters						
A12		Automation Flats						
A13	Carrier Route	Basic						
A14		High Density						
A15		Saturation						

* Promotions, incentives and other discounts - see instructions page for additional information.

A16	Presort Subtotal (Add lines A4 — A15)						
A17	Number of Addressed Pieces at DDU Prices						

A18	Piece Price Subtotal (A16 minus A17)	
-----	---	--

Ride-Along Price (must equal the number of copies in line A16, not number of addressed pieces)

		Total Copies	Addressed Pieces	Price	Total Postage
A19	Ride-Along Pieces				

A20	Part A Total (Add lines A3, A18 and A19). Postmaster: Report in AIC 224	
-----	---	--

Full Service Intelligent Mail Option **moved to bottom & changed to DISPLAY ONLY**

A21	DISPLAY ONLY	Number of Pieces that Comply _____ x _____ =
-----	---------------------	--

Periodicals — One Issue or One Edition

Part B — Outside-County — Pound Price

For Nonprofit & Classroom: All commingled nonsubscriber or nonrequester copies over the 10% limit must pay regular prices & use a separate PS Form 3541.

Advertising Pound Price

	Entry	Subscriber or Requester Copies	Nonsubscriber or Nonrequester Copies	Total Copies	Total Pounds	Advertising Pounds	Price		Total Postage
							Reg	Sci/Ag	
B1	DDU								
B2	DSCF								
B3	None								
B4	Subtotal (Add lines B1 — B3)								

Nonadvertising Pound Price

	Entry	Total Pounds <i>minus</i>	Advertising Pounds <i>equals</i>	Nonadvertising Pounds x	Price		Total Postage
					Reg	Sci/Ag	
B5	DDU	(From B1)	(From B1)				
B6	DSCF	(From B2)	(From B2)				
B7	None	(From B3)	(From B3)				
B8	Subtotal (Add lines B5 — B7)						
B9	Pound Price Postage Total (Add lines B4 and B8)						

Nonadvertising Pound Price — Alternate

(Nonprofit and Classroom publications with 10% or less advertising, or other publications with 0% advertising.)

	Entry	Subscriber or Requester Copies	Nonsubscriber or Nonrequester Copies	Total Copies	Total Pounds	Price		Total Postage
						Reg	Sci/Ag	
B5	DDU							
B6	DSCF							
B7	None							
B8	Subtotal (Add lines B5 -- B7)							
B9	Part B Total — Pound Price Total (Add lines B4 and B8)							

Periodicals — One Issue or One Edition

Part C — Outside-County — Piece Price

new columns

Machinable Flats

	Level	Price Level	Total Copies	Addressed Pieces	Price	Subtotal Postage	Discount Total*	Total Postage
C1	Mixed	Barcoded						
C2		Nonbarcoded						
C3	3-Digit/SCF	Barcoded						
C4		Nonbarcoded						
C5	5-Digit	Barcoded						
C6		Nonbarcoded						

Nonmachinable Flats

	Level	Price Level	Total Copies	Addressed Pieces	Price	Subtotal Postage	Discount Total*	Total Postage
C7	Mixed	Barcoded/Nonbarcoded						
C8	3-Digit/SCF	Barcoded/Nonbarcoded						
C9	5-Digit	Barcoded/Nonbarcoded						

Parcels

	Level	Total Copies	Addressed Pieces	Price	Subtotal Postage	Discount Total*	Total Postage
C10	Mixed						
C11	3-Digit/SCF						
C12	5-Digit						

Letters

	Level	Price Level	Total Copies	Addressed Pieces	Price	Subtotal Postage	Discount Total*	Total Postage
C13	Mixed	Barcoded						
C14		Nonbarcoded						
C15	3-Digit/SCF	Barcoded						
C16		Nonbarcoded						
C17	5-Digit	Barcoded						
C18		Nonbarcoded						

Carrier Route & Firm Bundles

	Level	Total Copies	Addressed Pieces	Price	Subtotal Postage	Discount Total*	Total Postage
C19	Basic						
C20	High Density						
C21	Saturation						
C22	Firm Bundle**						

*Promotions, incentives and other discounts - see instructions page for additional information.

**Use "Addressed Pieces" to calculate postage

**add field for
Addressed Pieces**

C23	Subtotal (Add lines C1 — C22)						
C24	Nonadv. % (100 minus adv. %)		x # of addressed pieces (C23) x		=		
C25	Part C Total Outside-County Piece Price (Lines C23 minus C24)						

Periodicals — One Issue or One Edition**new lines****Part C — Outside-County — Piece Price - Continued****Delivery Sort Container Discount**

C26	DISPLAY ONLY	Basic Carrier Route Flats-Number of Pieces that Comply _____ x \$ _____ =	
C27	DISPLAY ONLY	High Density Flats-Number of Pieces that Comply _____ x _____ =	
C28	DISPLAY ONLY	Saturation Flats-Number of Pieces that Comply _____ x _____ =	
C29	DISPLAY ONLY	Firm Bundle-Flats-Number of Addressed Pieces that Comply _____ x _____ =	

SCF Pallet Discount

C30	DISPLAY ONLY	3-Digit Barcoded Machinable Flats-Number of Pieces that Comply _____ x \$ _____ =	
C31	DISPLAY ONLY	5-Digit Barcoded Machinable Flats-Number of Pieces that Comply _____ x _____ =	
C32	DISPLAY ONLY	3-Digit Nonbarcoded Machinable Flats-Number of Pieces that Comply _____ x _____ =	
C33	DISPLAY ONLY	5-Digit Nonbarcoded Machinable Flats-Number of Pieces that Comply _____ x _____ =	
C34	DISPLAY ONLY	3-Digit Barcoded/Nonbarcoded Nonmachinable Flats-No of Pcs that Comply _____ x _____ =	
C35	DISPLAY ONLY	5-Digit Barcoded/Nonbarcoded Nonmachinable Flats-No of Pcs that Comply _____ x _____ =	
C36	DISPLAY ONLY	Basic Carrier Route Flats-Number of Pieces that Comply _____ x _____ =	
C37	DISPLAY ONLY	High Density Flats-Number of Pieces that Comply _____ x _____ =	
C38	DISPLAY ONLY	Saturation Flats-Number of Pieces that Comply _____ x _____ =	
C39	DISPLAY ONLY	Firm Bundle-Flats-Number of Addressed Pieces that Comply _____ x _____ =	

Full Service Intelligent Mail Option**moved to bottom & changed to DISPLAY ONLY**

C40	DISPLAY ONLY	Number of Pieces that Comply _____ x _____ =	
-----	--------------	--	--

Part F — Ride-Along Price (Outside-County Only)**moved from previous page****Ride-Along Price (must equal the number of copies, not number of addressed pieces)**

		Total Copies	Addressed Pieces	Price	Total Postage
F1	Ride-Along Pieces				
F2	Part F Total (Line F1)				

Periodicals — One Issue or One Edition

Part P — Periodicals Pending Authorization

Periodicals Pending Authorization Postage Calculation

Pending Class of Mail (Select One)

- ☐ Priority Mail
- ☐ USPS Marketing Mail - Letters
- ☐ Nonprofit USPS Marketing Mail - Parcels
- ☐ First-Class Mail - Letters
- ☐ USPS Marketing Mail - Flats
- ☐ Bound Printed Matter - Flats
- ☐ First-Class Mail - Flats
- ☐ Nonprofit USPS Marketing Mail - ~~Letters~~
- ☐ Bound Printed Matter - Parcels
- ☐ USPS Ground Advantage - Retail
- ☐ Nonprofit USPS Marketing Mail - ~~Flats~~
- ☐ Parcel Select - Parcels

P1	Total Periodicals Postage (Page 1) \$_____ x _____% (DMM 207.5.2.3) = \$_____	
P2	P1 \$_____ + Total Periodicals Postage (Page 1) \$_____ = \$_____	

P3	Part P Total Postage While Pending (Line P2)	
----	--	--

Part Z — Promotions, Incentives, Discounts - Optional/Display Only*

*Not intended to be used for postage calculations.

Discounts

		Discount	Amount
Z22		Delivery Sort Container Discount	new line
Z23		SCF Pallet Discount	new line
Z24		Full-Service Intelligent Mail Option	
Z30	Part Z - Discounts Total (Add lines Z22 — Z24)		

Periodicals — Instructions

Use this form for Periodicals mailings

Step 1: Complete Mailer and Mailing sections on page 1. List all containers in the Number and Type of Containers field. You must select either Yes or No under Consolidated Postage Statement.

Step 2: Before you complete the Postage section, go to parts A through E and complete the part(s) that pertain to your mailing. Pieces that comply with the Full-Service Intelligent Mail option requirements are additionally reported on the line provided. The following information will help you determine which parts to complete:

Part A: In-County piece and pound prices.

Part B: Outside-County pound prices.

Part C: Outside-County piece prices.

~~Part D:~~ Outside-County bundle prices.

~~Part E:~~ Outside-County sack/tray/pallet prices.

Part F: Outside-County Ride-along prices.

Part P: Periodicals Pending Authorization

Remove Parts D & E

Step 3: Complete only applicable part(s), as follows:

1. For In-County mailings, complete only part A.
2. For Outside-County mailings, complete applicable parts B through F.
3. For Periodicals Pending Authorization, check applicable Pending Class of Mail. Calculate Total Periodicals Postage (page 1) multiplied by percentage in DMM 207.5.2.3 equals Pending Postage. Add Pending Postage (P1) plus Total Periodicals Postage (page 1) equals Total Postage While Pending.

Step 4: Go to the Postage Section on page 1. Add postage from Part Total box for each completed part. Bring these totals forward to front page and insert in appropriate box. ~~For outside county sack/tray/pallet prices, complete distribution section in order to determine Part E total.~~ Add all parts together to get Total Postage.

Step 5: Go to the Total Postage While Pending Section on page 1. Add postage from Part P Total box (P3). Bring total forward to front page and insert in Total Postage While Pending box.

Step 6: Read and sign the Certification section, including your telephone number. Attach all completed pages together to submit with the mailing. (Do not include blank pages.)

Further Information About Discounts Total Columns

Promotion Discounts are calculated and applied after all other discounts and incentives are applied at each line/product level.

If multiple promotion discounts apply, each promotion is calculated based on the same postage subtotal (for each line/product level), after other discounts and incentives are applied.

Further Information About Part Z – Promotions, Incentives, Discounts - Optional/Display Only

Part Z is an optional, display-only part. This part summarizes the information on promotions, discounts, and incentives that were received on prior parts of the postage statement. This part is not used to calculate promotions, discounts, or incentive amounts; rather summarize the amounts that were already processed elsewhere on the statement. This part is intended for reporting and display purposes only, and is marked as an optional part.

The promotions, discounts and incentives are documented as aggregate amounts by the type of promotion, discount, and incentive. For example, a promotion, or discount, or incentive applies to mailpieces listed across lines (sorts/entries), or spans multiple parts of the statement, the total amount will be combined and shown as a single value (per promotion, discount or incentive) in Part Z.

For credit-based incentives, if credits from multiple periods are claimed in the statement, they will also be aggregated and displayed as a single total amount in Part Z.

Part Z is primarily used for market dominant products. Additions of promotions, discounts and incentives may be published as part of the current market dominant updates. Removal of promotions, discounts and incentives may be published with the next cycle of market dominant updates.

For more information on mailing standards, prices, and fees please go to Postal Explorer at pe.usps.com.

Revise Step 4

new

typo
fix

moved
to
bottom